

**TOWN OF CAPE CARTERET**  
**WORK SESSION MINUTES**  
7:00 PM      September 9, 2013

**Call to Order**

The Cape Carteret Board of Commissioners meeting came to order at 7 p.m. in the Debbie E. Stanley Board of Commissioners Room.

**Pledge of Allegiance** led by Commissioner King

**Moment of Silence**

Gene Combs of Old Cape Carteret  
9/11 Victims

**Roll Call**

Present: Mayor Fowler  
Commissioners King, Hunt, Patterson, Seegers and Saunders  
Carteret News Times and 5 citizens

**Any changes to the agenda?** No, on a motion by Commissioner Hunt and seconded by Commissioner King the agenda was approved as is. ***Vote approved 5-0***

**Planning Board Report & Building Inspector's Report:** Commissioner King

- Fees collected for the month of August were \$875.00
- Brandon gave all candidates a copy of the state and local sign ordinances/regulations.
- The planning board did not hold a meeting this month.

**Board of Adjustment:** There will be a meeting to hear a variance on Sept. 16, 2013 at 5 pm.

**Police Chief's Report:** Donald Miller

The Chief said they held a DWI check this past weekend. The following arrests were made: 3 DWI's,  
7 revoked licenses, and 1 outstanding warrant.

**Clerk's Report:** Karen Zornes

As of September 9, 2013 outstanding taxes are due in the amount of \$3,999.  
As of September 9, 2013 the current taxes collected are \$74,172.

**Committee Reports**

**Fire Dept.: Commissioner Seegers:** For the month of August there were 65 response calls; 13 fire calls, 49 EMS calls and 3 Fire/EMS. Of this total, Cape Carteret had 3 fires, and 12 EMS calls and 2 fire/EMS calls. The fire department may hold a meeting this week to discuss the funding of the new fire truck.

**Commissioner's Report**

**Commissioner Seegers:**

- There were 48 loads picked up during the leaf and limb pick up last week. Buddy

watched and monitored the pickup. The pickup went well but we will have to do something about the people that are not following the rules. We cannot have the leaves put in plastic bags and some of the branches are well over six feet. We will put another announcement in the newsletter. There was a short discussion about using the maintenance yard as a drop off site for leaves between the town's pickups. The mayor said we are not a licensed debris dump yard. It may have been done in the past, but will no longer be allowed.

- The Massey Ferguson is not working. The fuel line or the fuel pump might be the problem.
- Christmas party: Mr. Seegers and the clerk are working on finding a place to hold the Christmas party. He should have more information by next Monday.

**Commissioner King:** The remodeling of Chalk and Gibbs is completed. Bonny, the manager, is very pleased.

### **Mayor's Report**

- He received a letter from Steve Malay of the Izaak Walton League. The letter said Brandon addressed the league about the environmental aspects of his job. He is well informed and his presentation was very educational and well received. The town is fortunate to be soundly represented by Brandon. They extend their compliments and gratitude to him.
- He received a letter from Jeff Waters of the Emerald Isle Police Department. The letter thanked the board for allowing Chief Miller to serve as a member of their recent promotion board for the position of a Watch Commander. He commended Chief Miller on his professionalism and service to his department during the process and ensured the mayor that the Cape Carteret Police Department was represented with pride and professionalism.
- Town Board Photo: The mayor would like a board photo. The board agreed to have the photo taken next week before the meeting. The clerk will take the photograph.

### **CONSENT AGENDA ITEMS**

Minutes of June 10 & 17, July 8 & 15, 2013. The clerk stated that she should have more minutes to be approved by next week. **(Agenda Item)**

### **OLD/PENDING ITEMS**

**Star Hill & Park Ct Project:** Commissioner King said he is waiting on the easement from Ethel Shackelford to complete this project. The engineer said the cost of the project for Mr. McLawhorn and Mr. Griffin's property will run \$5,500 each. The engineer said a drop inlet (\$1800) has to be put in and that is why the cost is higher. Mr. McLawhorn said he received two quotes that were much lower. He would like the town to pay for the engineering and have his property included in the bid process. Mr. King said he did not want to do the engineering unless the property owners agreed to have the work completed; otherwise the cost of the engineering would be wasted. The Mayor would like this figured out by next week. **(Agenda item)**

**Yaupon Pipe/Bulkhead:** Commissioner King

Commissioner King forwarded the engineer's findings and photos. The property owners are ready to bulkhead the property. It would be wise for the town to change the pipe at the same time. The pipe is coated with asphalt and it is wearing off. The pipe should be replaced up to

the street. The area in front of Mr. Parrish's house will have to be dammed for one day, and the board wants the water to be diverted around the pipe by using a pump. The water flow is about seven gallons per minute. There was some confusion about the cost of the repair. Mr. King said Ricky Taylor gave him an installed cost of \$4,000, which includes the pipe but Mr. Hunt believes it does not include the pipe. Mr. King will check with Ricky Taylor by the meeting next week. **(Agenda item)**

#### **NEW ITEMS**

**Addition to the SOP (Social Media):** Chief Miller presented a Social Media policy to the board for their approval. This policy pertains to the procedures when using social media. **(Agenda Item)**

**Settlement of Taxes Fiscal Year 2012-13:** Tax Collector Karen Zornes submitted her Settlement of Taxes report. Total Settlement of Tax amount is \$593,585.26. Outstanding taxes for the tax year 2012 are \$3,426.58. Total delinquent taxes due from 2003, including 2012 are \$5,516.12. **(Agenda Item)**

**Order of Collection 2013:** Tax Collector Karen Zornes submitted her Order of Collection report. The Order calls for the collection of \$593,511.84 in Ad Valorem taxes for the fiscal year 2013-14. **(Agenda Item)**

**Boat ramp stickers:** Commissioner Patterson explained that she would like to change the boat ramp hangers to stickers. The cost is \$.70 each for 250 or \$.406 for 400. It would be an inside window cling or permanent sticker. The clerks would write the boat pass number on the sticker with permanent marker. She suggested that each household be allowed two stickers and any additional vehicles would pay \$5 per sticker. The Chief suggested that we purchase a sticker that would be placed on the trailer, then it will not matter what vehicle they use to pull the boat. Mrs. Holz, from the floor agreed. Everyone agreed that was a great idea. Mrs. Patterson and the clerk will look into the cost of a sticker. **(Agenda item)**

**Citizens to Speak: none**

**Announcements: none**

#### **Adjournment**

With no further business, the meeting adjourned at 8:08 PM on a motion by Commissioner Hunt, seconded by Commissioner Saunders. **Vote approved 5-0**

These are the work minutes of September 9, 2013.

Respectfully submitted,

Karen M. Zornes, NCCMC  
Town Clerk