

**TOWN OF CAPE CARTERET**  
**WORK SESSION & SPECIAL MEETING MINUTES**  
**7:00 PM      August 12, 2013**

**Call to Order**

The Cape Carteret Board of Commissioners work session came to order at 7:00 pm in the Debbie E. Stanley Board of Commissioners Room.

**Pledge of Allegiance** led by Commissioner Patterson.

**Moment of Silence**

Janice Robinson and Ruth Johnson of Star Hill

**Roll Call**

Present: Mayor Fowler

Commissioners Seegers, Hunt, King, Patterson and Saunders

Attorney Curtis, Carteret News Times, and 10 citizens

**Any changes to the agenda?** Yes, under Old Items remove Sidewalk Update and move the Networking Bids up to the first item for discussion. On a motion by Commissioner Hunt, seconded by Commissioner Seegers the agenda was approved as amended. **Vote approved 5-0**

**Planning Board Report & Building Inspector's Report:** Brandon Hawks

- There was no planning board meeting for the month of August.
- Fees collected for the month of July were \$1403

**Board of Adjustment:** Smoke Betts - none

**Police Chief's Report:** Donald Miller

The new police car is on the road. We budgeted to put a transmission in the reserve car and the Chief is seeking quotes.

This summer has been busy. We have about two DWI arrests per week. We had a car chase last month. Officer McKinney clocked a guy doing 60 mph in front of the school. He was just trying to get home (to Havelock) without getting caught. Officer Hayden had a guy that refused to stop. The sheriffs got involved. They blew out his front tires but that did not stop him for several more miles. We had a motorcycle come through town at 100 mph. He jumped off his bike and ran into a neighborhood but he has not been caught yet. This afternoon Officer McKinney was stopped by a citizen telling him about someone trying to run the man over in the parking lot of the library. As they were talking, the man said, "Here he comes". The man in the vehicle was acting as if he was going to hit Officer McKinney. He was booked. We have had crazy calls like this all summer.

**Committee Reports**

**Fire Dept: Commissioner Seegers:** For the month of July there were 60 calls (24 fire, 30 EMS, & 6 fire/EMS) Of these calls, Cape Carteret had five fire and two EMS calls.

The new fire truck that was approved at the last meeting and will cost \$404,501.

The next ILA meeting will be in October.

## **Commissioners' Reports**

**Commissioner Saunders:** A CD has come up for renewal. She has researched the new rates. She would like this to be a practice whenever any CD comes up for renewal.

**Commissioner Seegers:** This is the mowing season, so the public works department is busy. Our part-time person, James Olson, resigned August 8<sup>th</sup>. He will not be replaced at this time.

**Commissioner Hunt:** A search committee has been formed for the hiring of the police chief. The committee members are Mr. Hunt, Chief Miller, Commissioner Seegers and Mr. Nalitz. We made a few changes to the last advertisement we used when Chief Miller was hired. The application deadline is Oct 1, 2013. Mr. Hunt would like the board to consider what they may want from the new chief.

## **Mayor's Report**

We received the contract for mowing the rights-of-way from the DOT.

We received our quarterly ABC distribution for \$7,653.

Tomorrow night will be the first meeting for the Mayor's Green Ribbon Committee, which is now a county-wide program known as the Municipal Initiative. He explained the program to the public.

## **CONSENT AGENDA ITEMS**

Special Budget Minutes of May 13, 2013. There will be more minutes by next week. (**Agenda item**)

## **OLD/PENDING ITEMS**

**Networking bids:** Commissioner Saunders stated we received two bids. One from Shoshin Technologies and one from Advanced Office Solutions. Shoshin's bid had a cost for re-wiring the building to get away from the wireless networking. Commissioner Saunders does not think that is needed because we have a secure network. We simply want the office network to be compatible for future upgrades as technology advances. Joe Bradshaw from Advanced Office Solutions answered some questions for the board. Our wireless network is secure, even by someone driving down the street. There is also a guarantee if something goes wrong. There will be five access points included in this bid. The board may look at leasing a new copy machine in the future. Commissioner Saunders has recommended Advanced Office Solutions. (**Agenda item**)

**Star Hill & Park Ct Project:** Commissioner King stated that Crystal Coast Engineering completed the piping along Star Hill. A map was given to the board. Mrs. Shackleford has agreed to a permanent easement and to return the funds we paid her to get this completed, several years ago. Mrs. Shackleford has been made aware of the drainage on lot 74. Commissioner Hunt asked about the depth of the pipe. Where will the pipe be in relationship to the drain? Commissioner King explained and said we will have to put in a drop inlet box.

Crystal Coast is looking at the lots in front of Mr. McLawhorn and Mr. Griffin. They are shooting the points and we should have the results by next week. The board needs to address a policy about piping in front of residential homes. Mr. McLawhorn said he is not interested in paying for any engineering costs on the town property. Mr. King said he should have the engineering

cost and the estimated construction cost by next week.

**Yaupon Pipe/Bulkhead:** Commissioner King submitted a photo to the board and put it up on the screen for the public to see. The issue is at the end of the canal. The two properties next to the pipe are being bulk-headed. The original pipe was put in during 1980 and was warrantied for 30 years. The pipe has had salt water running through it for years. Mr. King would like the whole pipe replaced that will last for 75 years. If we have to replace the pipe, can it be sleeved? Mr. King said he has asked that question. Crystal Coast Engineering is still working on this project.

**Chalk and Gibbs Building:** The board required that the materials be put in within seven days. Jeff Holt wants to make sure all his material is on the jobsite before starting. He had trouble finding a window and it will take two weeks. Bonnie wants the carpet in now. Commissioner Saunders said we need to start now. There was a lot of discussion about doing the work before the window is on site or not. The board agreed to amend his contract. He is to start Friday and get everything done except for the window. The attorney said the contract needs to be updated with this change order. **(Consent Agenda item)**

**Update of Sidewalks:** removed

**Welcome Sign update:** Commissioner Seegers spoke to the DOT. The town needs to decide where they want the sign to be placed. If placed within the DOT R-O-W it would be located next to McDonalds, sixteen feet from the pavement with no lease agreement necessary. We would have to have an encroachment agreement because if the road ever had to be widened we would have to replace the sign at our expense. If we chose the East end at the NC Bottle Water Company property we would have to pay \$10 a year for ten years. One drawback to either location is that Yard Works will not be able to place their sign under our Welcome Sign. Commissioner Seegers asked who would be responsible for the maintenance of the sign. Commissioner King said he has already spoken with NC Bottle Water Company and they have signed a draft copy. He does not know why we would be obligated if NC Bottle has an annual maintenance contract with Yard Works.

Commissioner Seegers said we were told that the NC Bottle sight is not on the right-of-way. Buddy says we have all the equipment and posts to put it in the ground. If Yard Works put a sign under it, as long as no one objects, then it can stay.

Commissioner Hunt: what is the best placement for the sign to greet and advertise our town?

Commissioner Seegers: That is a matter of opinion. Mr. King has done all the work so we should put the sign at NC Bottle Company. The other site was brought to my attention and he just followed through. The board discussed the pros and cons. The consensus of the board is to put the sign on the NC Bottle property. It will be put up by our public works dept. **(Consent agenda)**

**Leaf and Limb Bids:** Bogue Sound Septic and Grading (BSS) and Coastal River Investments turned in a bid. BSS had the lowest bid at \$16.67 per cubic yard. The clerk put a notice in all the tax statements of the pickup dates. The debris will be picked up within a five-day window of the scheduled date. **(Agenda item)**

**Mayor's term Ordinance:** The town held the public hearing. The ordinance was voted on but failed a 4/5<sup>th</sup> vote last time, so it is being placed on the agenda. It will only need to pass by a majority vote for it to take effect the election year of 2015. **(Agenda item)**

#### **NEW ITEMS**

**Easement for sewer pipe for Paxon Holz:** Commissioner King said when we acquired the property for the parking lot we agreed to allow the easement for a sewer pipe for the Subway Building if the sewer system failed. Attorney Stanley drew up an agreement and our attorney, Michael Curtis has approved it. When the lot was purchased this got lost in the shuffle. It would be wise to have the pipe laid before we ever pave it, otherwise we will be responsible for repairing the pavement when the pipe is placed. **(Consent agenda)**

**Settlement of Taxes Fiscal Year 2012-13:** It will be on the agenda for next week. **(Agenda item)**

**Order of Collection 2013:** It will be on the agenda for next week. **(Agenda item)**

**Citizens to Speak:** Clifton Rouse of 200 LeJeune Road spoke to the board about placing a stop sign at the corner of LeJuene and Park. Mr. Rouse is very concerned about the speed of traffic. There are children in the area. They are racing to the boat ramp. The board will consider this at the next meeting. **(Agenda item)**

**Announcements:** none

#### **Adjournment**

With no further business, the meeting was adjourned at 8:06 pm on a motion by Commissioner Hunt, seconded by Commissioner Patterson. **Vote approved 5-0**

These are the minutes of August 12, 2013.

Respectfully submitted,

Karen M. Zornes, CMC, NCCMC  
Town Clerk