

**Town of Cape Carteret  
Board of Commissioners MINUTES  
7:00 PM     March 18, 2013**

**CALL TO ORDER**

The Cape Carteret Board of Commissioners meeting came to order at 7:00 p.m. in the Debbie E. Stanley Board of Commissioners room. This is a cell-free meeting.

**STUDENT OF THE MONTH:**

Alonzo Pena is a first grader at White Oak Elementary. His teacher is Ms. Sara Williams.

**PLEDGE OF ALLEGIANCE** led by Alonzo Pena

**ROLL CALL**

Present: Mayor Fowler  
Commissioner King, Saunders, Seegers, Hunt and Patterson  
Carteret News Times, 5 citizens

**ANY CHANGES TO THE AGENDA? YES, add to Old Business, Bathroom renovation.**

***Commissioner Seegers motioned to approve the changes to the agenda, seconded by Commissioner Hunt. Vote approved 5-0***

**CONSENT AGENDA**

Minutes of February 11 & 18, 2013  
Tax Collector's re-appointment  
Resolution of Support "A Coast Guard Community"  
Move PB member, Bruce Gay to alternate member with a three-year term  
Move PB member, Dennis Cox to regular member with a three-year term  
Publish delinquent taxpayers in the Tideland News on March 27, 2013  
Johnson Environmental and Disaster Bidding Contract  
***Commissioner Hunt motioned to approve each consent agenda item, seconded by Commissioner Patterson. Vote approved 5-0***

**Any Board or Committee Updates?**

**Commissioners Seegers:**

**ILA update:** The generator is in, and operational. Personnel policy was not approved because the financial section was not complete. The board approved to change the meeting schedule from monthly to quarterly. The meetings begin at 7 PM and are as scheduled, April 10, July 10, October 9, 2013 and January 8, 2014. The ILA discussed the County taking over EMS, but no decisions were made.

**FIRE/EMS:** For the month of February there were 75 Fire/EMS calls, which breaks down to two fire calls, six EMS calls and three Fire/EMS call. Of these calls Cape Carteret had two Fire calls, 21 EMS calls and one Fire/EMS call.

**Public Works Report:** Buddy Dew will return to work on April 1<sup>st</sup>.  
The chipper was sold last month and was finally picked up.

**Commissioner Patterson:** The boat ramp passes are for sale. Residents are \$50 and the three neighboring towns are \$150.00

**Mayor's Report:**

Our retreat is this Saturday, March 23<sup>rd</sup> at 10 AM. The clerk does not attend this meeting. The clerk will

supply the tape recorder and the clerk will type the minutes from the tapes.

**Clerk's Report:** The clerk submitted the delinquent list of taxpayers that legally needs to be advertised in the local paper. The board agreed.

**Brandon Hawks:** He has the first change order for the sidewalk. This involves shifting the path over in a specific place and adding a riser.

### **OLD ITEMS**

#### **1. Resolution to accept and approve the construction engineering firm for the Town of Cape Carteret**

**Multi-Use Path:** The town had to find an Engineering Inspection Company for the sidewalks. Nine requests were sent out. Only three bids were submitted. Mr. King, Mr. Hunt and Brandon reviewed the bids. The attorney has reviewed and approved the contract. ATI was selected and the committee would like the board's approval. Commissioner Hunt motioned to approve ATI as the town's engineering firm, seconded by Commissioner King. **Vote approved 5-0**

**2. April Leaf and Limb pick-up discussion:** April 8<sup>th</sup> is the next leaf and limb pick-up. We have outsourced the pick-up once before and all the others have been in-house. We need to decide which way we want to do this. The board had a healthy discussion. The main points were:

- If it is outsourced, it must be monitored.
- In-house does not appear to meet the needs of the residents. Three weeks is too long for the debris to be on the ground.
- The bid would be for the next two pick-ups.
- In-house saves money. That is why they are paid salaries.
- Money needs to be set aside for a good piece of equipment, so it can be done in-house.
- When we have inclement weather, it takes the maintenance crew even longer.
- If it is outsourced, it will take one or two days.
- If outsourced, a budget amendment would have to be approved, and the funds would come from the surplus we received, or the reserves.
- If outsourced, we will save money in the "landfill fee" line item.
- The bid must include the tipping fees. The bid will be based on a cubic-yard cost.

**Commissioner Seegers motioned that we advertise to outsource the April and June leaf and limb pick-up, seconded by Commissioner Patterson. Vote approved 4-1 (King-No)**

Commissioner Hunt and the clerk will create the advertisement and place it in the Tideland News.

#### **3. ADDED: Renovation of bathroom:**

Commissioner King wants to put this to rest. He has modified the scope. The board decided that the bathrooms should be done at two different times, so one is always open. The clerk asked that the men's be completed first. The cost will fall between \$6,000-7,000.

**Commissioner Saunders motioned to approve completing the bathroom, seconded by Commissioner Patterson. Vote approved 4-1 (Hunt- No)**

### **NEW ITEMS**

**1. Storm water Study:** Update from Commissioner King: He would like to find a qualified engineer to interview. The discussion would be to find out what their willingness would be to work on a retainer when we have a storm. There is no up-front cost until they come out, after a storm. When they come out to let us know what shape we are in, we would have them examine our key water and drainage systems. We could then define the scope of the work needed. The Mayor said he wanted to let the residents know that we are going to keep our promise to figure out where the problems are, and what is causing the problems, the town or resident? We have money in a CD we are trying to make available for this study. We want this figured out by an independent, scientific third-party, so we avoid litigation.

Mr. Hunt would like Brandon and a group of citizens, along with commissioners, to look into this issue. We could purchase a hydro-cad software package that helps examine our water systems. The Mayor said he would like an expert to determine the problems rather than our building inspector, who has not been trained for this kind of work. Again, a third party would extricate us from litigation in the future.

**Commissioner Saunders motioned to let Mr. King move forward with the storm water study, seconded by Commissioner Patterson. Discussion:** Question: We are only investigating at this time? Mayor: Yes.  
**Vote approved 5-0**

**2. Adoption of Cape Point private streets:** John Henderson, vice-president of the homeowners association (HOA) would like the town to take over their private streets. Buddy has looked over the streets and they are in good shape. There would be a small cost to the town. The homeowners association would be responsible for the survey and recording fee and any repairs that may be needed. The town would pay for the regulatory signs. If the town were to take over the streets, Cape Point would be open to the public. Before the HOA addresses the homeowners, they want to know if the town is even interested.

Commissioner King does not remember why they wanted to be private streets. No one knew. Mrs. Holz from the audience said, if the town takes over the streets, the town would be responsible for the street lights.

The homeowners of Cape Point were told a couple of years ago that our police were not allowed in Cape Point because they were private roads. That is not true, and our officers patrol the area.

**Commissioner King motioned to allow Cape Point to begin the process for the town to accept the streets of Cape Point, and that the process must be completed within six months, seconded by Commissioner Seegers. Vote approved 5-0**

**Additional Question:** Do we need to go through the bid process for the bathroom renovation? No, it is under \$30,000.

**CITIZENS GENERAL COMMENTS:** none

**ANNOUNCEMENTS:** Town hall will be closed for Good Friday, March 29, 2013.

**ADJOURNMENT:**

With no further discussion, the meeting adjourned at 8 PM on a motion by Commissioner Patterson, seconded by Commissioner Hunt. **Vote approved 5-0**

These are the minutes of March 18, 2013.

Respectfully submitted,

Karen M. Zornes, NCCMC  
Town Clerk