



**TOWN OF CAPE CARTERET  
PLANNING BOARD MINUTES  
DECEMBER 1, 2020  
6:00 P.M.**

**1. CALL TO ORDER**

The Planning Board meeting was called to order at 6:04 p.m. on GoToMeeting by Chair John Ritchie

Members present: Chair John Ritchie, Member Paxon Holz, Member Dave Figowy, Member Kevin Daffron, Member Susan Hall, Member Kathleen Kelley and Alternate Fred Josey (non-voting). Member Bruce Gay had an excused absence.

Also in attendance: Jason Swain, Swain and Associates and Tim Clinkscales, Paramounte Engineering, Zach Steffey, Town Manager.

**2. Approval of October 6, 2020 Minutes**

Chair Ritchie asked for a motion to approve the October 2020 minutes. The motion was made by Kathleen Kelley. Motion was seconded Susan Hall. Motion carried 4-1. Paxon Holz was the dissenting vote.

**3. New Business**

**a. CSP for Starbucks presented by Swain and Associates**

\*CSP is hereby incorporated by reference and attached to the appendix

**Discussion**

There was a discussion regarding the \*CSP for Starbucks between Planning Board members and the representatives from Swain and Associates regarding stormwater, drainage, impervious vs pervious, ingress and egress and maintenance on Golfin Dolphin Drive, sidewalks, hike/bike trails, signage, offsite septic field, fire hydrant location, loading and unloading of trucks and lighting.

## Questions/Concerns/Feedback:

1. Stormwater retention, drainage, impervious versus pervious on the site. All questions regarding the directional flow, retainage, drainage and where the flow of water ultimately terminates were answered by the engineer for Swain and Associates, Tim Clinksales, Paramounte Engineering.
2. Maintenance of Golfin Dolphin Drive was mentioned by board member Paxon Holz. Jason Swain, Swain and Associates, agreed to assist in the maintenance of Golfin Dolphin Drive. Town Attorney, Brett DeSelms advised that this discussion was not pertinent to the CSP presented.
3. Sidewalks, hike/bike trails ordinance was brought up on the screen for members to see. No ordinance for sidewalks, hike/bike trails to be constructed it was passed October 8, 2018.
4. Signage by Starbucks will meet the town ordinance per Jason Swain.
5. Offsite septic field checked by Carteret County Environmental Health Department per Tim Clinksales, will provide the final approval when received.
6. Fire hydrant is within the parameters per Tim Clinksales.
7. Loading and unloading of trucks, will be determined and advised with finals per Jason Swain.
8. Lighting photoelectric plan has not been done yet but will be provided later per Jason Swain.
9. The CSP was approved with the following stipulations being met:
  - a. Signage complies with town ordinances.
  - b. Copy of Carteret County Department of Environmental Health septic permit when available.
  - c. Size of the delivery trucks and where they will load and unload.
  - d. Lighting plan.

Paxon Holz motioned to approve with the above stipulations. David Figowy seconded the motion to approve the CSP with stipulations.

## Info Sharing

Chair John Ritchie reiterated that he is happy to see a Starbucks coming into Cape Carteret. This is a huge step for the Town and the possibility of future nationally known companies coming to Cape Carteret. He wished all in attendance a Merry Christmas and Happy New Year.


## Call for Motion to Adjourn

Chair John Ritchie called for a motion to adjourn.


David Figowy made a motion to adjourn. Kathleen Kelley seconded the motion.

All voting members in attendance said "aye".

Motion carried 5-0.

  
\_\_\_\_\_  
Planning Board Chair

3/4/21  
date

  
\_\_\_\_\_  
Barbara Owens, Planning Board Secretary

030421  
date