

Town of Cape Carteret

Permit Application



Date: _____

Type of Permit:

- | | |
|---|---|
| <input type="checkbox"/> Residential Zoning Permit | <input type="checkbox"/> Commercial Zoning Permit |
| <input type="checkbox"/> Sign Permit | <input type="checkbox"/> Driveway Permit |
| <input type="checkbox"/> Accessory Structure Permit | <input type="checkbox"/> Home Occupation Permit |
| <input type="checkbox"/> Change of Use | <input type="checkbox"/> Special Event |
| <input type="checkbox"/> Fence Permit | <input type="checkbox"/> Other (Please Specify _____) |

Project Address: _____

Property Owner Name: _____

Contractor Name: _____

Applicant E-mail Address: _____

Applicant Phone Number: _____

Detailed Project Description (height, sq ft, setbacks, use, etc.):

Floodplain & CAMA (Ask for assistance with this section if applicable):

Is the Project Located in a CAMA AEC: Yes _____ No _____
 If Yes, Estuarine Shoreline AEC _____, Outstanding Resource Waters (ORW) AEC _____
 Is the Project Located in a Flood Zone: Yes _____ No _____
 If Yes, Flood Zone: _____ Base Flood Elevation: _____
 Elevation Certificate Provided: Yes: _____ No: _____
 Proposed Sq Ft of Area to be Enclosed below Base Flood Elevation (BFE): _____ sq ft
 Community Number: _____ Panel Number: _____ Suffix: _____ Date of Firm: _____
 Base Flood Elevation Required: _____

I _____ am the property owner or entity authorized by the property owner to conduct the abovementioned activities at the project address listed above. I agree to comply with all applicable sections of the Town of Cape Carteret Code of Ordinances and to obtain all necessary federal, state, and local permits that may apply. Further, I hereby grant access to the property to the Town of Cape Carteret and its agents to enter onto the property to periodically conduct inspections and to monitor the status of the proposed work. I understand that a stop work order may be issued if I fail to comply with the conditions of my Zoning Permit or if I deviate from the plans that have been submitted and approved by the Town of Cape Carteret Planning and Inspections Office. **Further, I understand that I must schedule a final inspection promptly upon the completion of work. Failure to schedule a final inspection may result in fines, penalties, or permit revocation. Final inspections can be requested by calling 252-393-8483 or by emailing codeenforcement@capecarteret.org**

Applicants Signature

Date