

Mayor David Fowler
Commissioner Steve Martin
Commissioner Mike King
Commissioner Charlie Evans



Mayor Pro Tem Minnie Truax
Commissioner Don Miller
Town Manager Zachary Steffey
Attorney Brett DeSelms

102 Dolphin Street
Cape Carteret, NC 28584

Request for Proposals (RFP) for Road Repairs within the Town of Cape Carteret

1. Proposals Due

All proposals are due by 12:00 PM on April 26, 2019. Interested bidders should submit written sealed proposals to Zachary Steffey, Town Manager. Written sealed proposals may be submitted to:

By Mail: 102 Dolphin Street, Cape Carteret, NC 28584

In Person: Town Hall located at 102 Dolphin Street, Cape Carteret, NC 28584

Sealed bids/proposals will be opened and tabulated at 1:00 PM on April 26, 2019 in the Town Hall Board Room located at 102 Dolphin Street, Cape Carteret, NC 28584.

2. Rights

The Town of Cape Carteret reserves the right to waive any informalities, to reject any or all bids, and to accept that bid or bids which appear to be in the Town's best interest. The Town reserves the right to award all or part of this Request for Proposals. The Town reserves the right to retain previously submitted bids for inclusion and consideration in future bidding processes if such processes become necessary.

3. Background

The Town of Cape Carteret is a municipality located at the cross roads of NC 58 and Highway 24 along the Bogue Sound in Eastern North Carolina. The Town has a population of approximately 2,200 residents. The Town of Cape Carteret has several roads that were damaged during Hurricane Florence due to flooding and subsurface water intrusion.

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4. Scope

The Town of Cape Carteret is requesting proposals from qualified firms with the experience, manpower, and equipment to perform paving, milling, and resurfacing. The contractor will be responsible for milling damaged roads, adding aggregate to form a road base where necessary, providing proper traffic control measures during the project, and paving/repaving the areas within the Town included in the contract. The requested scope of services for the contractor include but are not limited to:

- Removal of damaged pavement through milling or extraction.
- Installing pavement over milled road surfaces or aggregate.
- Installing aggregate in areas that are excavated are that require additional aggregate.
- Installation of fabric where necessary during the resurfacing process.
- All work shall be done in accordance with the most recent version of FEMA's Public Assistance Program and Policy Guide. This document can be found at: <https://www.fema.gov/media-library/assets/documents/111781>
- All work to be completed by the contractor must be completed by 5:00 on June 30, 2019. Bidders acknowledge that time is of the essence in resurfacing damaged roadways throughout the Town.

5. Proposal

All proposals should be submitted as sealed bids and must include the following information:

- Experience and Qualifications – provide a description and history of the firm focusing on previous governmental experience and experience working within FEMA policies and guidelines in the milling, resurfacing, and repaving of roadways.
- Cost Proposal – provide a breakdown of the quantity of asphalt in square yards as well as the unit price and total price for each road listed in Section 8 of this RFP. The cost proposal should include all applicable costs associated with the project including mobilization, traffic control, materials, project supervision, labor, etc.
- The selected contractor shall provide a certificate of insurance coverage to the Town of Cape Carteret.

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6. Terms and Conditions

The terms of this Request for Proposals and your response thereto will be incorporated into the terms of the final agreement if your firm is the successful proposer.

- The term of the agreement will be valid through June 30, 2019 and will be initiated by notice to proceed by the Town Manager or his designee.
- The proposer receiving the award will obtain or possess the following insurance coverages, and will provide Certificates of Insurance to the Town:
 - Workers' Compensation (as required by the State of North Carolina)
 - Commercial General Liability for bodily injury, property damage, or personal injury
 - Business Automobile Liability
- The proposer awarded this contract shall maintain adequate records to justify all charges, expenses, and costs incurred in estimating and performing the work for at least five (5) years after completion of the contract resulting from this RFP.
- The proposer agrees to the following Federal provisions as applicable: Equal Employment Opportunity (41 C.F.R. Part 60); Davis-Bacon Act (40 U.S.C. 3141-3148); Copeland "Anti-Kickback" Act (40 U.S.C. 3145); Contract Work Hours and Safety Standards Act (40 U.S.C. 3701-3708); Clean Air Act (42 U.S.C. 7401-7671q.) and the Federal Water Pollution Control Act (33 U.S.C. 1251-1387); Debarment and Suspension (Executive Orders 12549 and 12689); Byrd Anti-Lobbying Amendment (31 U.S.C. 1352); Procurement of Recovered Materials (2 C.F.R. § 200.322); and Record Retention Requirements (2 CFR § 200.324)
- The Town of Cape Carteret reserves the right to reject any and all bids, waive informalities and minor irregularities in proposals received
- A 5% bid bond is required of all bidders, performance and payment bonds of 100% of the contract price are required of the winning bidder

7. Contacts and Additional Information

For additional information please contact: Zach Steffey, Town Manager 252-393-8483 or by email zsteffey@capecarteret.org. Questions pertaining to impact roads, distances, etc. should be directed to Danny Taylor, Public Works Supervisor: publicworks@capecarteret.org.

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8. List of roadways and quantities

Please include milling, paving, adding aggregate, and any other anticipated expenses in your proposal.

- 108 Club Ct:
380 SY of pavement, 2 inches, 38 FT long x 90 FT wide
- 206 Yaupon:
200 SY of pavement, 2 inches, 90 FT long x 20 FT wide
- 314 Dolphin:
77.7778 SY of pavement, 2 inches, 35 FT long x 20 FT wide
- 531 Neptune:
111.1111 SY of pavement, 2 inches, 50 FT long x 20 FT wide
- Bayshore/Edgewater:
165 SY of pavement, 2 inches, 45 FT long x 33 FT wide
- Channelview/Clubpoint Drive:
40 SY of pavement, 2 inches, 18 FT long x 20 FT wide
- Deer Creek:
444.4444 SY of pavement, 2 inches, 200 FT long x 20 FT wide
- Dolphin/Loma Linda:
188.8889 SY of pavement, 2 inches, 85 FT long x 20 FT wide
- Holly Lane:
1,111.1111 SY of pavement, 2 inches, 500 FT long x 20 FT wide
- Holly Lane/Neptune:
88.8889 SY of pavement, 2 inches, 20 FT long x 40 FT wide
- Kear Drive:
31.7778 SY of pavement, 2 inches, 11 FT long x 26 FT wide
- Kear Drive/Soundview Drive:
200 SY of pavement, 2 inches, 90 FT long x 20 FT wide
- Loma Linda:
160 SY of pavement, 2 inches, 72 FT long x 20 FT wide
- Neptune Drive:
22.2222 SY of pavement, 2 inches, 10 FT long x 20 FT wide

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- Pine Lake Drive:
1,526.6667 SY of pavement, 2 inches, 687 FT long x 20 FT wide
1,222.2222 SY of pavement, 2 inches, 550 FT long x 20 FT wide
211.1111 SY of pavement, 2 inches, 95 FT long x 20 FT wide
- Pine Lake/Gemini Drive:
400 SY of pavement, 2 inches, 60 FT long x 60 FT wide
- Pine Lake/Star Hill Drive Curbing:
573.3333 SY of pavement, 2 inches, 86 FT long x 60 FT wide
- Star Hill Drive (279):
5.5556 SY of pavement, 2 inches, 5 FT long x 10 FT wide
- Star Hill Drive by the pond:
2,513.3333 SY of pavement, 2 inches, 1,131 FT long x 20 FT wide