

**TOWN OF CAPE CARTERET**  
**DEPARTMENT OF PLANNING & INSPECTIONS**  
**FEE SCHEDULE**

**RESIDENTIAL DEVELOPMENT****NEW AND ADDITIONS:**

BUILDING	\$ .16 PSF + \$50.00
INSULATION	\$ .10 PSF(heated) + \$50.00
ELECTRICAL	\$ .10 PSF(heated) + \$50.00
PLUMBING	\$ .10 PSF(heated) + \$50.00
MECHANICAL	\$ .10 PSF(heated) + \$50.00
RENOVATION	\$12.00 PER \$1,000 CONTRACT VALUE
MODULAR HOME ON-FRAME	\$250.00
MODULAR HOME OFF-FRAME	\$4.00 PER \$1,000 CONTRACT VALUE
HOMEOWNERS RECOVERY FUND (HORF)	\$10.00

**ACCESSORY BUILDINGS, PORCHES, GARAGES, DECKS & DOCKS**

BUILDING	\$ .10 PSF + \$50.00
ACCESSORY BLDG OR GARAGE 400 SQ. FT. OR GREATER	\$ .14 PSF + \$50.00
ELECTRICAL	\$ .08 PSF + \$50.00
PLUMBING	\$ .08 PSF + \$50.00
MECHANICAL	\$ .08 PSF + \$50.00

PERMIT REQUIRED WHEN STRUCTURE HAS ANY DIMENSION GREATER THAN 12 FEET.  
 (ANY STRUCTURE 12' X 12' OR LESS REQUIRES PLANNING/ZONING PERMIT ONLY)

**MANUFACTURED HOMES**

SINGLE-WIDE	\$175.00
DOUBLE-WIDE	\$250.00
TRIPLE-WIDE	\$300.00
A/C UNIT INSTALLED AFTER FINAL INSPECTION	\$50.00

**OTHER RESIDENTIAL PERMITS**

RELOCATION/ELEVATION OF DWELLING	\$350.00
RELOCATION/ELEVATION OF ACCESSORY STRUCTURE	\$50.00
ELECTRICAL SERVICE POLE (USE REQUIRED)	\$75.00
SERVICE CHANGEOUT (ELECTRICAL, PLUMBING OR MECHANICAL)	\$75.00
INSURANCE INSPECTION	\$50.00
FIRE INSPECTION (FOSTER CARE HOMES)	\$100.00
WATER SERVICE (private water/not county system)	\$50.00
RE-INSPECTION	\$50.00
DEMOLITION	\$50.00
BULKHEAD	\$50.00
SWIMMING POOL	\$75.00
RESIDENTIAL MINIMUM PERMIT FEE AND MISC	\$50.00
PENALTY FOR WORKING WITHOUT PERMIT	\$50.00

**COMMERCIAL DEVELOPMENT****NEW & ADDITIONS:**

BUILDING	\$ .20 PSF + \$100.00
INSULATION	\$ .12 PSF + \$100.00
ELECTRICAL	\$ .12 PSF + \$100.00
PLUMBING	\$ .12 PSF + \$100.00
MECHANICAL	\$ .12 PSF + \$100.00
RENOVATION	\$12.00 PER \$1,000 CONTRACT VALUE

**ACCESSORY BUILDINGS, PIERS**

BUILDING	\$ .18 PSF + \$100.00
ELECTRICAL	\$ .08 PSF + \$100.00
PLUMBING	\$ .08 PSF + \$100.00
MECHANICAL	\$ .08 PSF + \$100.00

**OTHER COMMERCIAL PERMITS**

TEMPORARY OFFICE	\$100.00
	No fee if associated with other commercial permit
MODULAR	\$300.00
BULKHEAD	\$100.00
REFRIGERATION	\$60.00 FOR 1st 12,000 BTU's + \$20.00 FOR EACH ADDITIONAL 12,000 BTU's
ELECTRICAL SERVICE POLE (USE REQUIRED)	\$100.00
SERVICE CHANGEOUT (ELECTRICAL, PLUMBING OR MECHANICAL)	\$150.00 EACH
BUILDING SPRINKLER SYSTEM ABC/FIRE	\$300.00 PER SYSTEM + \$1.00 PER HEAD
WATER SERVICE (private water/not county system)	\$100.00
SWIMMING POOLS	\$50.00
RE-INSPECTION	\$ .10 PSF + \$200.00
CHANGE OF OCCUPANCY	\$100.00
COMMERCIAL MINIMUM PERMIT FEE & MISC	\$ .12 PSF + \$100.00
PENALTY FOR WORKING WITHOUT PERMIT	\$100.00
	\$200.00

**PLANNING FEES**

REZONING REQUEST/MAP AMENDMENT	\$300.00 + postage cost
ORDINANCE TEXT AMENDMENT	\$300.00
SPECIAL USE PERMIT	\$300.00
MODIFICATION OF A SPECIAL USE PERMIT	\$100.00
VARIANCE REQUEST	\$300.00
ORDINANCE INTERPRETATION OR APPEAL	\$300.00
EXEMPT PLAT	No fee

**SUBDIVISION REVIEW**

SKETCH PLAN (by Planning Board)	\$100.00 + \$10.00/LOT
PRELIMINARY PLAT (Planning Board)	\$100.00 + \$10.00/LOT
FINAL PLAT	\$100.00 + \$10.00/LOT
PRELIMINARY PLAT APPROVAL EXTENSION	\$100.00

**OTHER REVIEWS AND FEES**

COMMERCIAL SITE PLAN APPLICATION	\$200.00
FLOOD/PLANNING/ZONING PERMIT (residential)	\$25.00
FLOOD/PLANNING/ZONING PERMIT (non-residential)	\$75.00
SIGN PERMIT	\$25.00
REMOVE YARD DEBRIS ON RIGHT-OF-WAYS	\$50.00
NOT ON SCHEDULED PICKUP DATES	
GOLF CART REGISTRATION	\$50.00

**PRINTING AND DOCUMENT FEES**

PERMIT DATA PRINTOUTS	\$.10 PER PAGE
PHOTOCOPIES	
8.5" x 11"	\$0.10 PER PAGE
11" x 17"	\$0.20 PER PAGE
CAMA LAND USE PLAN BOOK	\$30.00
CAMA LAND USE PLAN CD	\$10.00
ZONING ORDINANCE	\$25.00

**NOTE:**

All work started without required permits will be subject to possible legal action.

Permit fees to repair damages that occur from significant storms may be waived by the Board of Commissioners.

No other fees may be waived without prior approval from the Board of Commissioners.